



Dunstable Dragons Youth Bowling Club – Constitution

Version control

Last edited by: Simon Herbert
Last edited date: April 2023
Next review due: September 2023 (before AGM)

Name and Objectives

The name of the club shall be Dunstable Dragons Youth Bowling Club. The objectives of the club shall be to promote and develop the sport of tenpin bowling among young people in the local community, to provide opportunities for members to improve their skills and compete in local and national competitions, and to foster sportsmanship, teamwork, and camaraderie among its members.

Membership

Membership of the club shall be open to young people aged 4 to 22 who share the objectives of the club and agree to abide by its rules and regulations. Membership fees shall be determined by the club committee and shall be due annually.

Committee

The club shall be managed by an executive committee consisting of the following officers:

- President: responsible for leading the committee and overseeing the club's activities
- Vice President: deputising for the president when they are not available
- Secretary: responsible for maintaining club records and communications
- Treasurer: responsible for managing the club's finances

Executive committee members shall be elected at the club's annual general meeting (AGM) and shall serve for a term of one year, after which they may stand for re-election. In the event of a vacancy arising during the year, the committee may co-opt a member to fill the vacancy until the next AGM. Each elected member may only serve three consecutive terms in a role, with a maximum of 12 years of executive committee membership across all roles.

Each committee role shall have a full description in a separate document and should be reviewed at the first committee meeting after the AGM.

The committee may appoint additional members, responsible for supporting the president, secretary, and treasurer in the management of the club. These appointed roles may or may not attend executive committee meetings and may or may not be involved in key decision making, this must be defined in each role description.

Meetings

The club shall hold an AGM once a year to elect committee members, review the club's activities and finances, and make any necessary changes to the club's constitution. Extraordinary general meetings (EGMs) may be called at any time by the committee or by a petition signed by at least 46% of members. There shall be no fewer than three Committee / Executive meetings per year.

Finances

The club's finances shall be managed by the treasurer, who shall keep accurate records of all income and expenditure and report to the committee at each meeting. The club's full accounts shall be audited annually by an

independent auditor appointed by the committee, and reviewed at least once a year by all committee members. The Club president must view and approve the bank statements and balance sheets at the start of every month.

Rules and Regulations

The club shall adopt and enforce rules and regulations governing its activities, including but not limited to:

- The conduct of members during club activities
- The use of club equipment and facilities
- The selection of members for competitions and teams (where the event is not Open).

Any breach of the club's rules and regulations may result in disciplinary action, up to and including suspension or expulsion from the club. Full code of conduct policies shall be made available to all members, parents, and volunteers.

Amendments to the Constitution

This constitution may be amended by a two-thirds majority vote of members present and voting at an AGM or EGM. Notice of any proposed amendments shall be given to members in writing at least 14 days before the meeting at which the amendments will be considered.

Dissolution

The club may be dissolved by a two-thirds majority vote of members present and voting at an AGM or EGM. In the event of dissolution, any remaining assets shall be transferred to a local tenpin bowling club or other local sports club or charity with similar objectives, as determined by the committee.